

## STEPS TO REGISTER AT THE ICSI PLACEMENT PORTAL:

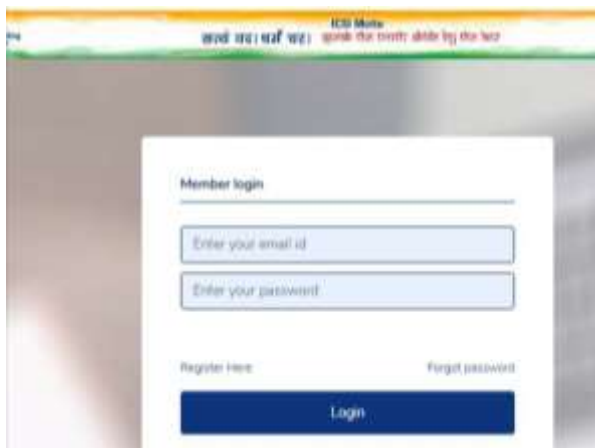
### MEMBER REGISTRATION

Register at the ICSI Placement Portal through: <https://placement.icsi.edu/member>. This will get you access to new opportunities that match your profile and expectations.

A Member needs to go to '**CS Member**' registration page and fill the registration details like his/her ACS/FCS number with date of birth, which is validated automatically by OTP which is sent to Mobile number registered with Institute and fill further required details, after which a login ID (your email id) and Password is created.

The Member would login to the portal with registered Email-id & password and further complete profile as a Job-Seeker.

Please Log In as per the appended screen with your email id and password and thereafter, in the right side your name would appear, from the drop down menu, please select profile



Personal details such as Name, email id, mobile number, etc. should be uploaded as per Membership data. So, Member has to update in Membership database, and this will in turn automatically be updated in the ICSI Placement Portal.

## STUDENT REGISTRATION

Register at the ICSI Placement Portal through: <https://placement.icsi.edu/student>.

A Student needs to go to “**Student & Others**” registration page and fill the Registration Details like his/her Student registration number with Date of Birth, which is validated automatically by OTP which is sent to Mobile number registered with Institute and fill further required details, after which a login ID (Email-id registered) and Password is created.

The student would login to the portal with registered Email- id and password, and further create profile as a Job/ Training Seeker.

Complete all fields in your profile, provide all relevant information under different heads and upload your latest Resume alongside for Employers/ Recruiters to access the same.

A completed profile increases the chances of getting noticed by prospective Employers/ Recruiters who are seeking candidates based on various parameters such as Location, Additional Skills and Qualification, Salary, Experience, Role, etc.

### **Please Note:**

- OTP is sent to the mobile number already provided in Membership Data in case of Member and in case of Student, as already there in Student’s data.

For any query/ grievance write to [placement@icsi.edu](mailto:placement@icsi.edu).